

## Legal declaration and references

### Candidate Declaration

I hereby declare, with my signature, that a contract for certification will be achieved under the following terms:

- The candidate personally owes the certification fee. This is also the case if a third party (e.g. employer) incurs any costs and is named in the billing address
- In case of cancellation of the certification procedure, as well as in case of failure, the fee must be fully or partially paid by the candidate. This is according to the latest fee regulation of PM-ZERT and can only be waived in case PM-ZERT is found responsible for the cancellation. If the third party has paid the fee in advance (prepayment), the applicant does not have to pay the certification fees personally.
- The certification document is property of PM-ZERT
- Any errors regarding the certification document made by the candidate, as well as any fraudulent use of the certificate will lead to a disqualification and a revocation of the certificate
- The certificate's validity is only maintained while working under PM-regulations, inside the domain and level, and requires continued training
- Any attempted cheating by the candidate during the certification procedure will lead to a one-year ban at the IPMA
- The candidate hereby declares absolute confidentiality. Contents of the certification process must not be shared
- Any change in address must be declared to the PM-ZERT immediately
- The ethics codex of GPM is to be upheld.

## Agreements

Note: The following agreements are not part of the conditions for certification, but voluntary.

- I agree with the disclosure of my personal data (first and last name and certificate number) to the Database of Certified Professionals (<http://ipma.world/individuals/certification/database-of-certified-professionals>) at the IPMA International Project Management Association (<http://www.ipma.world>).

I retain the right to withdraw my agreement informally via e-mail at [pm-zert@gpm-ipma.de](mailto:pm-zert@gpm-ipma.de)

- I agree with the disclosure of my certification results to my employer.

I retain the right to withdraw my agreement informally via e-mail at [pm-zert@gpm-ipma.de](mailto:pm-zert@gpm-ipma.de)

- I agree with the disclosure of my certification results to the training provider that I have used or that has organized the exam.

I retain the right to withdraw my agreement informally via e-mail at [pm-zert@gpm-ipma.de](mailto:pm-zert@gpm-ipma.de)

Applicants first and last name

Place

Date

Signature